

## र सिर्देस रहती सिर्ध भारीजम MANIPUR UNIVERSITY OF CULTURE

Palace Compound, Imphal East, Manipur-795001

## OFFICE CIRCULAR Imphal, the 10<sup>th</sup> February, 2024

No.1/MUC-Phd/Regltn-2024: Referred to the meeting of all the regular Faculties of MUC held on 6th February, 2024 at 11:30AM and, also in continuation of the Office Memorandum for formation of Research Council (RC), Board of Research Studies (BRS), and Departmental Research Committee (DRC) of Manipur University of Culture issued with vide letter No. 1/MUC-Phd/Regltn-2024, Imphal dated 5th February, 2024, all the Chairpersons and members of Departmental Research Committee (DRC) who had constituted from the Manipur University of Culture are informed to prepare the following official documentations and submit the same to the Office of the Deputy Registrar, Manipur University of Culture latest by 19th February, 2024 for issuing notifications for admission to PhD in various subjects in the University w.e.f. the last week of February/1st week of March, 2024.

The required official documentations are as given below:

- 1. Details of the total numbers of *Eligible Supervisors* from the respective departments along with their individual proposed numbers of seats for deciding number of intake of PhD Students,
- 2. Details of total numbers of seats proposed by the Department altogether.
- 3. Details of Allied Subjects/ Multidisciplinary Subjects for setting criteria of eligibilities for admission to PhD for all the concerned Departments of MUC.
- 4. Details of General Guidelines for Notifications of admission to PhD in the Manipur University of Culture such as Dos, Don'ts, Fees, standard format of Admission Forms, Models of Entrance Test, etc. for issuing in public domain,
- 5. Preparations of Syllabi of the subjects such as (a) Research and Publication Ethics (Credit-4), (b) An Advanced Course in the Subject (Credit-6), (c) A Course Relating to Research Theme (Credit-6), and (d) Research Methodology (Credit-4) for taking approval from the higher committees/ authorities of the University.

Further, all the Chairpersons and own university's internal members of CDC, Manipur University of Culture are informed to work on the above mentioned documentations with immediate effect and it is treated as urgent. For any inconveniences and suggestions the Chairman of the concerned DRC may submit a letter to the Office of the Deputy Registrar. MUC for placing the same at the other higher committee's meeting of the University.

> (Dr L. Surjit Singh) Deputy Registrar

Copy to:

- 1. P.A. to Vice-Chancellor, MUC
- 2. Registrar, MUC
- 3. Controller of Examinations, MUC
- 4. Persons concerned
- 5. Guard file.