



মহাশিক্ষাৰ উৎসৰ্গা কৰ্ণাটক

MANIPUR UNIVERSITY OF CULTURE

Palace Compound, Imphal East, Manipur-795001

Imphal, the 25th July, 2024

3 DAY INDUCTION PROGRAMME OF B.A. 1ST SEMESTER NEWCOMER STUDENTS

No.9/1/16-MUC (Teaching-Adm): I am directed to inform all the students and faculty members of Manipur University of Culture that as notified on 21st June, 2024 "**The 3 Day Induction Programme**" for newly admitted students of 4 Year B.A. Degree Integrated Courses is scheduled to be held w.e.f. **31st July, 2024** to **2nd August, 2024** at 10:00 AM sharp at the MUC Extension Campus, Canchipur, Imphal and the classes also be commenced on the next day in continuation with this Programme. The detail schedule of this 3 Day Induction Programme is as given below:

IMPORTANT DATES:

1st DAY INDUCTION PROGRAMME				
Sl. No.	Details	Programmes	Venue	Date & Time
1.	Hon'ble V.C., Registrar, Librarian, Controller, F.O., Deputy Registrar, MUC	Opening Function & Welcome to New Students	East Hall, MUC Extension Campus, Canchipur	31 st July, 2024 @ 10:00AM -12:00PM
2.	Dr L. Surjit Singh, Deputy Registrar	Introduction of Manipur University of Culture	East Hall, MUC Extension Campus, Canchipur	31 st July, 2024 @ 12:00PM – 12:20PM
3.	By the Examination Controller/ Co-ordinator, MUC	Presentation of Examination Systems: Internal Tests, Semester Examinations, Grading, Marking Systems, etc.	East Hall, MUC Extension Campus, Canchipur	31 st July, 2024 @ 12:20PM – 12:40PM
TEA-BREAK (20 Minutes)				
4.	By the Team of Ombudpersons & Students Grievance Redressal Committee (by Members of the Committee)	Presentation on Awareness Programme of Ombudpersons & Students Grievance Redressal Committee	East Hall, MUC Extension Campus, Canchipur	31 st July, 2024 @ 1:10PM -2:40PM
5.	By the Team of Anti Ragging Committee (by Members of the Committee)	Presentation on Antiragging as per UGC guidelines, Slogans, Theme Drama of Antiragging	East Hall, MUC Extension Campus, Canchipur	31 st July, 2024 @ 1:40PM -2:40PM
6.	Dr Sujata Huidrom, Asst. Prof. Dept. of English: Academic Bank of Credits (ABC)	Presentation on Importance of Registering ABC in UGC Portal and its Function	East Hall, MUC Extension Campus, Canchipur	31 st July, 2024 @ 2:40PM – 3:00PM
2ND DAY INDUCTION PROGRAMME				
1.	Head of Department & Faculty Members	Introduction of Faculties and their Expertise	Classroom of the Concerned Dept.	1 st August, 2024 @ 10:00AM -10:30AM
2.	By Old Senior Students of M.A. and B.A.	Self-Introductions of old Senior Students	Classroom of the Concerned Dept.	1 st August, 2024 @ 10:30AM -11:30AM
3.	By B.A. 1 st Semester New Students	Self-Introductions of Newcomer Students	Classroom of the Concerned Dept.	1 st August, 2024 @ 11:30AM -12:00PM
4.	BY B.A. 1 st Semester New Students	Presentations: Student Extra Curricular Activities in Team	Classroom of the Concerned Dept.	1 st August, 2024 @ 12:00PM -1:00PM

3rd DAY INDUCTION PROGRAMME

1.	By the Head of Department & Faculty Members (For B.A. 1 st Semester New Students only)	Awareness on providing Facilities, Advantages of pursuing in the University	Classroom of the Concerned Dept.	2 nd August, 2024 @ 10:00AM -11:00AM
2.	By the Faculty Members (For B.A. 1 st Semester New Students only)	Presentation cum Counselling: Scope, Career and R & D of the Subject	Classroom of the Concerned Dept.	2 nd August, 2024 @ 11:00AM -11:30AM
3.	By the Faculty Members (For B.A. 1 st Semester New Students only)	Distributions of Subject Teachers and Copy of Syllabus	Classroom of the Concerned Dept.	2 nd August, 2024 @ 11:30aM -12:00pM
4.	By the Faculties (For B.A. 1 st Semester New Students only)	Importance and roles of Manipuri Culture in the State: Group Discussion/ Presentations by the students	Classroom of the Concerned Dept.	2 nd August, 2024 @ 12:00PM -1:00pM

2. All the Head of Departments and faculty members, MUC are informed to prepare necessary arrangements for conducting the programme successfully. The video and photo of every session for 3 days shall be recorded by the concerned departments and the same shall be submitted every day to the undersigned as for submitting it further to the Secretary UGC, New Delhi for fulfilling their guidelines.

3. For the first day of the Induction Programme, all the Head of Departments should organise students personally and physically and a daily attendance record shall be maintained in a register separately for In and Out.

Sd/-

(Dr L. Surjit Singh)
Deputy Registrar
Manipur University of Culture

Copy to:

1. P.A. to V.C., MUC
2. Registrar, MUC
3. Finance Officer, MUC
4. Controller of Examination, MUC
5. Librarian, MUC
6. All HODs, MUC
7. Guard File

*for favour of
kind information*